

# Doncaster UTC 2 Draft Admissions Policy

Doncaster UTC 2 is committed to an open and inclusive environment. We aim to attract students who:

- Wish to pursue an education with an emphasis on Health Sciences and Social Care, Green Technologies, Sciences, Mathematics, Art and Design (STEAM)
- Are inspired to work with companies and institutions specialising in green technology and health sciences encompassing pathways into medicine, health and social care, engineering.

The UTC offers:

- A broad and balanced curriculum
- Opportunities for students to design and innovate
- A blend of teaching and learning which is both theory and practical based
- Strong partnerships with the University of Sheffield and Hallam University
- Strong partnerships with Bassetlaw Teaching Hospital and the NHS
- Targeted careers guidance
- Work related learning
- Superb IT facilities

Age students are admitted:

- 11 years of age for Key Stage 3 (KS3)
- 16 years of age for Post 16 courses (KS5)

The Published Admission Number (PAN)

The Published Admission Number for Year 7 is 120

The Published Admission Number for Year 12 is 120

## Procedures for Admissions

### Year 7 Admissions

Applications for entry into Year 7 are made direct to the home local authority as part of the co-ordinated scheme. This UTC will comply with the provisions within the Schools Admissions Code and the School Appeals Code available at <https://www.gov.uk/guidance/academyadmissions> The UTC will also comply with the requirements of the schools admissions code with regards to fair access.

### About Doncaster UTC 2

Doncaster UTC 2 is a University Technology College specialising in Green Technologies and Health Sciences. DUTC 2 will provide a broad and balanced curriculum with a first-class employer engagement and careers programme, with strong partnerships with the University of Sheffield and Sheffield Hallam. DUTC2 will equip students with the education, skills, and qualifications creating pathways into higher education, apprenticeships, and employment in the most significant areas of economic growth locally, nationally, and internationally.

When applying to Year 7 or Year 12 at DUTC, parents, carers, and students should note the unique offer at DUTC. DUTC will deliver a core curriculum based around STEAM (Science (Health Sciences), Green Technology, Engineering, Art Mathematics ) subjects, whilst allowing students to study an academic, vocational, or blended curriculum. In Key Stage 3, students will spend some time at the UTC working on projects that will link into the curriculum and are related to the specialisms. As students choose a specific specialism at Key Stage 4, a significant amount of curriculum time will be spent working on projects supported by our employer and university partners.

DUTC is committed to an open, fair and transparent admissions policy complying with the School Admissions Code and the School Admission Appeals Code (the Codes). In accordance with the Codes, DUTC will review its Admissions policy annually in line with the consultation timetable for admissions. This policy will be reviewed in readiness for entry in September 2024.

DUTC is located in Doncaster City centre and serves the City of Doncaster and the wider subregion. This admissions policy seeks to ensure a fair balance between Doncaster and its neighbours.

**Doncaster UTC 2 will consider all applications for places. Where fewer than 120 applications are received, the UTC will offer places to all those who have applied.**

### Procedures for Admission Year 7 Admissions

As part of the National Co-ordinated Admissions Arrangements across all Admissions Authorities, parents are required to complete an online application form provided by their home local authority. This form must be completed and submitted by 31 [October 2024](#).

Please note that Doncaster UTC2 must be named as one of the five preferences if you wish to be considered for a place.

The City of Doncaster Council will liaise with other neighbouring local authorities in line with the National Co-ordinated Admissions arrangement during the process. Parents/carers need to be aware that the naming of Doncaster UTC2 and the ranking on the local authority's online form are taken into consideration by the local authorities and, as a consequence, by the UTC. If Doncaster UTC2 is not named on the local authority online form, a place will not be offered.

Those who are offered a place at the UTC will be informed on Friday 1 March 2025 by the applicant's home local authority.

Those not offered admission will be informed on Friday 1 March 2025 and will have been offered a place at an alternative school by the home local authority.

**If there are more than 120 applicants into Year 7 they will be tested using a NFER (National Foundation of Education Research) Non-Verbal Reasoning Test (NVR) and placed into five ability bands with the same number of places in each band. Bands will be ordered 1 to 5 with 5 being the highest. All children will be placed in one of the bands and an equal number of children will be taken from each. No child can fail this test and therefore any requests to re-sit the assessment will be refused.**

If the number of applicants sitting the NVR test is not a multiple of 5 then those extra 1, 2, 3 or 4 children will go into bands 1, 2, 3 or 4 respectively. If students achieve the same score on the border of two bands they will all go into the lower band. These are the only circumstances where the bands may be of unequal size.

A date and time will be set for the prospective student to attend the NVR test. If you have not received notification of the test by **22 November 2024**, please contact UTC Admissions.

There will also be a 'Mop Up' testing date at a time to be arranged for any student who, for any reason, did not attend their first date and who requests a further date within that time scale. Any student not sitting the test at all will be considered for a place but only after all students who did attend testing have been considered. If places become available for students who have not taken the test, those applicants will be required to attend a further testing session to establish their band of ability to determine the allocation of places. The test results will be used to ensure that the UTC admits children of all abilities.

### **Oversubscription Criterion**

Where the number of applications for admission is greater than the published admissions number, applications will be considered against the criteria in the order in which they are set out below.

**Within each Band**, priority for places will be allocated to:

A student who possesses an Educational Health and Care Plan (EHCP) designating Doncaster UTC2 as their school of choice will be granted admission. Additionally, admission will be extended to siblings of current UTC2 students and the children of Doncaster UTC2 staff members. It's important to note that this could potentially limit the number of available slots in each enrolment category.

Remaining places are allocated as detailed below:

- i. Children in Public Care (Looked after Children) or a child who was previously looked after but immediately after being looked after became subject of an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of the local authority or (b) being provided with accommodation by a local authority in the exercise of their social services functions. Looked after children previously in state care outside of England and have ceased to be in care as a result of being adopted are also included in this group.
- ii. Thereafter the remainder of the 30 places in each band will be allocated to **Children who live closest to Doncaster UTC2**. The distance from the applicant's home and the UTC is taken in a straight line between Doncaster UTC2 and the child's home address. The distance is measured using appropriate software, with those living closest to the school receiving the highest priority. Maintaining an equal allocation of places in the five ability bands will always be the determining factor when applying the oversubscription criteria.

If there are a limited number of spaces available and we cannot distinguish between applicants using the above criteria, for example children who live an equal distance from the UTC then the available spaces will be allocated by random allocation.

The applicant's home address is where the applicant is ordinarily resident. If the applicant resides equally between both parents, the place of ordinary residence will be considered as being the address at which the applicant is registered whilst attending the current school and the address of the parent who is in receipt of any benefits for the applicant, or where this is not applicable the address at which the child is registered with their GP.

### **Operation of Waiting List**

If the UTC is oversubscribed, unsuccessful applicants will be placed on the Waiting List. If places arise, those on the Waiting List will be offered a place using the UTC's Admissions Criteria outlined previously. If places within one band are exhausted then places will be allocated from the band above. If places are exhausted in band 1 then we would allocate from band 2. The waiting list will be retained until the end of the academic year. If applicants wish to remain on a waiting list into the next academic year they would need to reapply.

### **Admission to Post 16 Provision**

**If fewer than 120 of Doncaster UTC2s own Year 11 students transfer into Year 12, additional external students shall be admitted until Year 12 meets its capacity of 120.**

We will accept applications for Year 12 to the UTC at any time during the previous academic year up to 31<sup>st</sup> March. The UTC will conduct its own admissions arrangements for applications into Year 12.

Applications should be made directly to DUTC. Copies of the application form are available online from 1st September 2024 ([www.doncasterutc.co.uk](http://www.doncasterutc.co.uk)).

Alternatively, a printed copy can be requested by contacting DUTC2 directly on 01302 976515.

To receive an offer of acceptance by 15 April 2025, applications must be submitted by: 31st March 2025 for external students entering Year 12.

Inaccurate or false information on the application form may result in the place being withdrawn.

In order to be eligible for entry or progression into year 12, applicants and our own year 11 students will normally be required to have met the following academic entry criteria:

- 5+ GCSEs with grades 5 to 9 including in English and mathematics (or equivalent grades for BTECs).
- Grade 6 at GCSE for A Level subjects
- Access to A level Physics and Chemistry will require a minimum of grade 6 in GCSE Maths
  - Access to the Extend Diploma in Engineering or Creative and Digital Technologies would require a minimum of 5 grade 5s at GCSE including English, maths and science.

In addition to these academic entry/progression criteria, the UTC may also stipulate additional academic criteria for some subjects where relevant for the course they are entering. This will be stipulated on Doncaster UTC's website.

If students meet the general academic entry requirements for the school but not for their chosen course or courses, they will be offered a conditional offer for courses for which they have met the academic standard.

Places will be conditional until evidence of results have been obtained (typically a results statement).

All students meeting the minimum academic entry requirements whose statement of SEN or EHCP names the UTC will be admitted.

### **In-Year Applications**

An In-year admission is any entry to school other than at the normal point in Year 7, for example, transferring school due to a move of house or personal reasons. Requests for places in Year 7 after the normal round of admissions or request for places in other year groups should be made directly to Doncaster UTC2 the form can be requested from the school or found on the website [www.doncasterutc.co.uk](http://www.doncasterutc.co.uk)

In-year applications will only be considered if places become available. In the first instance these will go to those on the waiting list using the over subscription criteria above. Otherwise, all applications will be considered and applicants will be required to sit the NVR test to ascertain their ability band.

Applications should be made via the in-year transfer form, available from the school or found on the website [www.doncasterutc.co.uk](http://www.doncasterutc.co.uk)

### **Admission of children outside their normal age group**

Parents/carers may request that their child is admitted to a year group outside their normal age range, for instance where the child is gifted or talented or where a child has suffered from particular social or medical issues impacting his or her schooling. All such requests will be considered on their merits and either agreed or refused on that basis. If a request is refused, the child will still be considered for admission to their normal age group.

The process for requesting such an admission is as follows:

- with the application, parents/carers should request that the child is admitted to another year group, stating which one and providing the reasons for that request;
- parents/carers should submit any evidence in support of their case with the application, for instance from a medical practitioner, Principal etc. This could include:

- information about the young person's academic, social and emotional development;
- the young person's medical history and the views of a medical professional;
- whether the young person has previously been educated out of their normal age group;
- whether the young person may naturally have fallen into a lower age group if it were not for being born prematurely.

DUTC will consider each case on its merits, taking into account the individual circumstances of the request and the young person's best interests.

Parents/carers will be made aware of whether the request for admission out of age group has been agreed before final offers are made. The reason for any refusal will be explained.

Such applications should be made via Doncaster UTC2,

[admissions@doncasterutc2.co.uk](mailto:admissions@doncasterutc2.co.uk)

In year applicants and out of year applicants who have been unsuccessful have the right of appeal (see below).

### **The Appeals Process**

All unsuccessful applicants for places at DUTC have the right of appeal to an independent admission appeals panel. The appeals process will comply with the School Admission Appeals Code. 9.2. Parents/carers will be provided with information about how to appeal in the letter informing them that the application has been unsuccessful.

### **Further Admissions Information**

Doncaster UTC2 is committed to fair and equal treatment of all individuals regardless of disability. The UTC will welcome applications from children with disabilities and has been designed and built to have provision and accessibility for people with disabilities so that they may be integrated fully into UTC life.

Residency of applicants must be established and proved at the time of application for a place. The UTC's ruling on residence, as defined by the Funding Agreement is final. Any offer of a place that is fraudulently obtained will be withdrawn.

## **Doncaster UTC2 Year 7 Application Timeline**

### **2024**

14 Sep & 21 Sep & 3 Oct	Information Evenings (Dates subject to change)
31 Oct	Closing date for application forms to be submitted
25/26 Nov	Non-verbal Reasoning Testing (notification and date/time of test should be received by 22 November – if not contact the UTC)

### **2024**

1 Mar	Allocation day
15 Mar	Deadline for return of Acceptance Form and Waiting List
31 Mar	Deadline to lodge an appeal